

LANDSCAPE ARCHITECT

Duties and Responsibilities

This class of positions encompasses professional landscape architectural work of varying degrees of difficulty and responsibility. There are various Assignment Levels within this class of positions. All personnel perform related work. The following are typical assignments within this class of positions.

Assignment Level I

Under general supervision, performs responsible supervisory work, or difficult and responsible work, in landscape architecture, such as the following:

As head of a major landscape architectural section, or the equivalent, plans, assigns and reviews the work of subordinates, prepares progress reports, and may represent an agency in relations with other governmental agencies and departments, contractors and their representatives, consultants, and the general public.

Performs highly skilled technical work in the preparation of important and complex landscape architectural plans and designs, or in the review and examination of large-scale landscape architectural projects.

Prepares reports and makes recommendations regarding landscaping features, problems of alternative sites and proposed spatial organizations or utilizations.

Advises on the development of landscaping maps and data for existing conditions and for new or proposed additions or changes.

Supervises the preparation of contract drawings, specifications, and estimates of quantities.

Supervises the inspection of grading, planting and other landscaping operations to secure compliance with contracts and for conformity with acceptable techniques and established standards of landscape architectural practice.

When assigned in writing, may sign and seal landscape architectural and other official documents.

Assignment Level II

Under direction, with great latitude for the exercise of independent judgment or action, as an architectural specialist in landscape architecture performs highly difficult and technically complex landscape architectural work, such as the following:

Serves as a consultant on major landscape architectural matters.

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Assignment Level II (Cont'd)

Conducts or directs a significant portion of research on very complex and important landscape architectural matters.

Prepares original proposals and reports of a complex nature.

Serves as team leader on a project of great technical complexity or with potential impact on agency landscape architectural operations and/or City infrastructure.

Signs and seals landscape architectural and other official documents.

When necessary, performs the duties described under Assignment Level I, provided these do not represent the majority of job responsibility over an extended period of time.

Assignment Level III

Under direction, with very great latitude for the exercise of independent judgment or action, as an architectural specialist in landscape architecture performs extremely difficult, responsible and technically complex landscape architectural work, such as the following:

Serves as a consultant on extremely complex and highly specialized landscape architectural matters.

Conducts or directs all aspects of research on extremely complex and important landscape architectural projects.

Oversees the preparation or review of proposals or reports of a complex nature. Reviews such proposals and reports and recommends appropriate action.

Coordinates multiple projects of great technical complexity with major potential impact on agency landscape architectural operations and/or the City's infrastructure.

Presents and defends proposals on major landscape architectural projects to high level agency and/or City officials.

Signs and seals landscape architectural and other official documents.

When necessary, performs the duties described under Assignment Levels I and II, provided these do not represent the majority of job responsibility over an extended period of time.

Qualification Requirements

A valid New York State Registration as a Landscape Architect and four years of full-time landscape architectural experience. A master's degree in landscape architecture from an accredited college will be accepted as equivalent to one year of full-time landscape architectural experience.

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SPECIAL NOTE:

In addition to above qualification requirements, to be eligible for placement in Assignment Levels II and III, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.

Direct Lines of Promotion

From: Assistant Landscape Architect (21310)

To: Administrative
Landscape Architect
(M10023)