

## Corona Virus Disease (COVID-19) General Disinfection Guidance for Businesses and Non-Healthcare Settings

This guidance is provided "as is" for informational purposes only. The NYC Health Department does not provide any warranties of any kind regarding the information contained within.

*This document provides businesses and other non-healthcare settings in the private sector with guidance for staff who perform general cleaning and disinfection. Employers should ensure that staff take extra effort with daily cleaning practices as New York City prepares for possible person-to-person transmission of COVID-19. This guidance is not intended for staff who perform cleaning in healthcare settings.*

### **2019 Novel Coronavirus**

Health officials are still learning about the spread and severity a novel (new) coronavirus. The infection, called COVID-19, can be spread from person to person. However, the health risk to non-healthcare workers is considered low based on the current available information. This may change in the weeks to months ahead.

### **Separate Facts from Fear and Guard Against Stigma**

A lot of information about coronavirus on social media and even in some news reports is not based on facts. Businesses and non-healthcare settings can help prevent the stigmatization or targeting of one group of people by proactively sharing the messages found in this document. The outbreak is absolutely no excuse to spread racism and discrimination. Businesses should encourage that staff stay informed, remain vigilant and take care of each other. For more information, visit [nyc.gov/coronavirus](https://nyc.gov/coronavirus).

### **General Disinfection Guidance**

Businesses should follow these guidelines:

- Staff should wear and use appropriate Personal Protective Equipment (PPE) according to existing policies and procedures.
- Have soap and paper towels in bathrooms at all times. Additionally, custodian and facilities staff should ensure that all handwashing sinks are in a state of good repair.
- Put alcohol-based hand sanitizers in common areas to encourage hand hygiene.
- Pay special attention to frequently touched surfaces in common areas and bathrooms. Frequently contacted items, such as drinking fountains, faucet handles, door hardware, push plates and light switches, are to be wiped down regularly with cleaners.
- When cleaning vehicles, staff should pay special attention to disinfecting surfaces and objects that are touched often, such as door handles, arm rests, and seatbelts, as appropriate.
- Use regular cleaning and disinfection products (e.g., Clorox, Purell, and Peroxide products). A full list of cleaners can be found here: <https://www.americanchemistry.com/Novel-Coronavirus-Fighting-Products-List.pdf>.
  - Cleaning and disinfectant products with EPA-approved emerging viral pathogens claims are recommended for use against COVID-19. These products can be identified by the following claim: "[Product name] has demonstrated effectiveness against viruses similar to COVID-19 on hard non-porous surfaces. Therefore, this product can be used against COVID-19 when used in accordance with the directions for use against [name of supporting virus] on hard, non-porous surfaces."

- This claim or a similar claim, will be made only through the following communications: technical literature distributed exclusively to health care facilities, physicians, nurses and public health officials, “1-800” consumer information services, social media sites and company websites (non-label related). Specific claims for “COVID-19” **will not** appear on the product or master label. If there are no available EPA-registered products that have an approved emerging viral pathogen claim for COVID-19, products with label claims against human coronaviruses should be used according to label instructions.
- See [additional information about EPA-approved emerging viral pathogens claims](#).
- Working windows and both supply and exhaust ventilation systems should be checked for proper operation. Windows are to be kept open where practical and HVAC equipment is to be operated with maximum airflow to ventilate and “air purge” buildings.
- For more information, employers can refer to CDC’s Interim Guidance here: <https://www.cdc.gov/coronavirus/2019-ncov/specific-groups/guidance-business-response.html>

### ***General Infection Prevention Strategies***

Good personal hygiene practices remain the best method for preventing the spread of the COVID-19 virus. Businesses should encourage staff do the following to prevent infection:

- Stay home if sick
- Cover their coughs and sneezes with a tissue, shirt sleeve, or bent arm, not their hands
- Wash their hands often with soap and water for at least 20 seconds – an alcohol-based hand sanitizer can be used if soap and water are not available
- Avoid touching their face with unwashed hands
- Avoid close contact with people who are sick
- Get the flu shot - although the flu shot will not protect from COVID-19, it will help prevent the flu which has similar symptoms to this coronavirus

### ***About Face Masks***

The New York City Health Department does not recommend the routine use of face masks if you are not sick. Face masks are not needed for general or routine tasks by staff – even those who have frequent interaction with the public. It is important to note that people wear face masks for many reasons, including seasonal allergies, pollution or to protect others from a common cold. In addition, some staff may be required to use either face masks or N95 respirators per organization’s protocol for reasons unrelated to the current COVID-19 outbreak. If so, such staff should use face masks or N95 respirators as usual. No coronavirus-specific precautions are recommended for interactions with the general public, including people showing no symptoms who have visited affected parts of the world.

### ***Information about Medical Care for Staff***

- Staff with symptoms (fever, cough, and/or shortness of breath), should stay home and call their doctor and tell them about any travel history.
- If staff do not have a doctor or health insurance, they can visit an NYC Health + Hospitals facility. To find healthcare: [nychealthandhospitals.org/hospitals](https://nychealthandhospitals.org/hospitals) or call 311
- Hospital staff will not ask about immigration status
- Receiving health care is not a public benefit by the public charge rule
- Strict laws protect patient confidentiality