Please follow these steps below to get access to Absolve's portal. Let me know if you were able to login to the portal.

Step 1: Click on this link: <u>https://absolve-portal.force.com/eep/cveep\_\_\_Activate</u>

Step 2: Type in your email address within the line called "Email" and click the "Activate" button

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**Step 3:** You will receive a 2<sup>nd</sup> email within 10 minutes. This email confirms the email address entered is active. This email has a link that will take you to a spot where you can set a password. Passwords are subject to complexity rules (minimum of 8 characters and have to include 3 of 4 character types (upper, lower, numeric, special). This is the page you will see.

Change Password		
New Password		
Verify New Password		
Change Password		

Once you set your password, you can login at <u>https://login.salesforce.com</u>. Passwords change every 90 days and you will be asked to change your password on the next login on or after 90 days.

\*If you are not receiving the emails from <u>developer@claimvantage.com</u> you will need to contact your IT department/individual or Spam service provider and ask them to white-list (add to safe sender list) <u>developer@claimvantage.com</u> as sometimes a company's email filters holds this email up as they think it is a phishing attach so you may not see it in your SPAM/JUNK folder at all.