

**ASSOCIATE URBAN DESIGNER****General Statement of Duties and Responsibilities**

Under direction, performs difficult and responsible work in urban design; may supervise subordinate personnel. There are three assignment levels. All personnel perform related work. The following are typical assignments within this class of positions.

**Assignment Level I**

Supervises a small squad, unit, or group engaged in the performance of urban design and related work.

Engages in or supervises the conduct of complex and important research investigations, studies or examinations related to the assessment of the physical design implications of the City's major geographic features, transportation net, basic land use patterns and neighborhood structures.

Prepares analyses of the spatial organization and efficient utilization of sites and structures.

Within prescribed limits, initiates urban design concepts.

Prepares detailed neighborhood and area urban design.

Prepares or supervises the preparation of drawings relating to urban design development studies; carries out urban design development studies.

URBAN DESIGN OCCUPATIONAL GROUP [267]

ASSOCIATE URBAN DESIGNER (continued)

Assignment Level II

As head of an urban design section, or the equivalent, plans, assigns, and reviews the work of subordinates; prepares progress reports; is responsible for observation of appropriate safety precautions.

May represent the agency, a department head, or top-level urban designer in relations with other City agencies and departments, contractors and their representatives, consultants and the general public.

Directs and supervises the preparation of, or examines and reviews, the conduct of complex and important research investigations, studies or examinations related to the assessment of the physical design implications of the City's major geographic features, transportation net, basic land use patterns and neighborhood structures.

Reviews proposals submitted to the agency.

Initiates urban design concepts in accordance with general guidelines.

Prepares or supervises the preparation of detailed neighborhood and area urban design plans.

Supervises the application of urban design development studies.

## URBAN DESIGN OCCUPATIONAL GROUP [267]

ASSOCIATE URBAN DESIGNER (continued)Assignment Level III

As head of an Urban Design Group, assumes supervisory responsibility for the group.

May be called upon to represent the department, or department head, in relations with other City agencies and departments, contractors and their representatives, consultants, and the general public.

Speaks before community groups.

May act as the agency's representative in assisting other agencies to coordinate their design programs.

Undertakes special urban design assignments at a high level.

Reviews and acts on proposals submitted to the agency.

Qualification Requirements

1. A baccalaureate degree in architecture from an accredited college and two (2) years of full-time experience in planning, design, research, investigations and/or studies related to urban design development programs; or
2. Education and/or experience which is equivalent to "1" above. However, a baccalaureate degree in architecture is required of all candidates. Graduate work leading to an advanced degree in architecture, urban design or city planning may be substituted for experience on a year-for-year basis.

C - XI

CODE NO. 22124

URBAN DESIGN OCCUPATIONAL GROUP [267]

ASSOCIATE URBAN DESIGNER (continued)

Direct Lines of Promotion

From: Assistant Urban Designer  
(22092)

To: Administrative City  
Planner (10053)